Glenleigh Park Primary Academy and Nursery

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Dear Year 3 Glenleigh Park Families

I am writing to let you know about some temporary arrangements for Year 3 for the first two weeks of Term 2. As you will be aware, Mr Wheeler has not been in class for a while. He is unfortunately unwell and not able to be in school at this time. We have taken the decision to make some temporary changes and wanted to communicate these with you as soon as we could.

As always, our priority is to ensure that children experience stability, consistency and high-quality teaching. We know that children thrive when they are supported by familiar adults who know them well, understand our school routines and have strong knowledge of our curriculum. With this in mind, we have carefully considered the best approach for the children during this period.

For the first two weeks of term, Mr Sullivan (current Y3 Elder teacher) will teach both of our Year 3 classes together, supported throughout by Miss Allan. This means that from Monday to Wednesday and Friday, all Year 3 children will learn together in Elder Class. The same arrangement will be in place on Thursday morning until 11.00.

After break on Thursdays, children will return to their usual Elder and Larch classes and will be taught by Miss Payne and Miss Olena, who are already familiar to the children through their regular teaching roles within the school. During this time, Miss Allan will continue to work across both classes, providing additional support where needed.

We believe this arrangement offers the greatest continuity for the children at a time when they have already experienced a period without their class teacher. All the adults involved are established members of our school team, known to the children and experienced in delivering our curriculum. This will help to provide a sense of security and consistency while Mr Wheeler is away.

Mr Sullivan will be supported by the wider Lower Key Stage 2 team as well as Mr Marchant (Upper Key Stage 2 Lead) and Mr Gillham (Assistant Head) to ensure he has all the tools he needs to give all the children in Year 3 what they need to learn and make great progress.

The combined class size will consist of 30 pupils, which is in line with a typical Key Stage 2 class. The children will also benefit from the additional support of Miss Allan, who will be on hand to help them settle quickly, build confidence and access their learning successfully. As part of this temporary arrangement, Mr Sullivan will spend time focusing on routines, expectations and

helping the children develop a strong sense of belonging as 'Team Year 3'. We are confident that this will support a positive start to the term and help children feel settled and secure.

A small number of children will be accessing their education slightly differently during this period. The parents and carers of those children have already been contacted separately to discuss these arrangements.

This is a temporary measure, designed to provide the best possible continuity for the children while Mr Wheeler is away. We will, of course, keep families updated should there be any changes.

At this time, we are also having to cancel the Parents' Evening for Mr Wheeler's (Larch) class. We will consider how we can communicate key information with parents soon. However, at this stage all appointments with Mr Wheeler, regrettably, have to be cancelled.

If you have anything you would like to discuss then please do come and find a member of the Senior Leadership Team on the first day of Term 2.

Thank you for your continued support and understanding. We are sure you will join us in wishing Mr Wheeler well at this time.

Kindest regards.



Ms L. Barnard
Headteacher